Register a New User

Welcome to the OCCF donor account portal! You can easily access the following information at any time:

- A current snapshot of your fund’s balance and the amount available for distribution.
- A fund statement customized for a date range you specify.
- Detailed lists of gifts received by specific date ranges.
- An overview of grants distributed from your charitable fund.
- Make grant recommendations.

Instructions

Your user registration will be processed within 3 days

To register a new user on the www.oc-cf.org website

1. Click Donor Login at the top of the page
   - Welcome OCCF Donors! login page appears

2. Click New user registration
   - New User Registration screen appears
     - Input text in the fields. Fields with an *asterisk are required.
     - This information will link with your existing record at OCCF.

3. The password must be 6 or more characters and is case sensitive.

4. Click Submit, once all fields are completed.
   - Congratulations! You are now a registered online user with OCCF
   - An email will be sent to you confirming your registration.

Figure 1: Click New user registration

Figure 2: Create username and password